



Volunteer Role Description

T.E.D. Age Friendly Business Volunteer

Location: This role will be based in the East Lindsey area, but the exact location is flexible to meet the needs of both the project and the volunteer, and will depend on the volunteer's mode of transport.

Time Commitment: 3-8 hours a month.

Responsible to: The local T.E.D. Area Coordinator.

Purpose: To assess and evaluate local businesses and services to ensure they meet the needs of older people.

What is T.E.D.: Talk, Eat, Drink (T.E.D.) in East Lindsey is a six year, Big Lottery Funded project which aims to bring people together, make community and social activities more accessible for those over 50, and decrease loneliness and isolation across East Lindsey. For the first two years we will be working across Louth, Mablethorpe, Alford, Skegness and their surrounding areas before extending further across the county.

What's involved: Volunteers support our Age-friendly Business Award accreditation scheme by:

- Providing guidance for participating businesses about the Award process, requirements and standards.
- Undertaking assessment activities including mystery shopping and discussions with key business representatives.
- Feeding back findings against Award criteria to businesses and highlighting where a business excels at meeting the needs of those over 50 years old and / or areas for improvement with easy, nil or low cost solutions.
- Feeding back findings to the T.E.D. Awarding Body.

Skills and experience: No formal qualifications are required for this role as full training will be given. We are looking for someone who:

- Is comfortable speaking to business representatives and employees.
- Can be critical but fair.
- Has an understanding of confidentiality.

- Has an understanding of ethics and can represent T.E.D. in their local community in a positive way.
- Can abide by our confidentiality, equal opportunities and health and safety policy whilst volunteering with T.E.D.

Our commitment to you:

- We will involve volunteers in the T.E.D. project at all levels, making sure that the views and experiences of our volunteers help us shape the project.
- We will provide full training, with the opportunity for volunteers to complete further training and build their knowledge, as appropriate for their role.
- We will provide a full induction and ongoing support through our Volunteer Coordinator, and our three local Area Coordinators.
- We will provide references for future employment and volunteering opportunities, providing you have volunteered with us for at least three months.
- We will cover various expenses incurred through volunteering with us.
- We will update our volunteers regularly about how their role has made a difference.
- We will enable and encourage volunteers to meet and socialise regularly.

Volunteer benefits: This is a fantastic opportunity to meet new people, make new friends, develop your skills and interests and make a genuine difference to the lives of older people. You will receive full training and on-going support from the T.E.D. team to enable you to carry out your role.

For more information or an informal chat about the role, please contact Rhiane Green on 01529 301970.